

JOB DESCRIPTION

Job Title: Faith Development Co-ordinator for Youth and Young Adult Ministries – North Side

Contract Type: 35 hours for a fixed term of 3 years

Job Location: Centre for Mission and Ministry, St. Paul’s Church, Arran Quay, Dublin 7.
Also required to do outreach fieldwork in parishes and deaneries of the North side of the Archdiocese

Reports to: The Director of Mission and Ministry

JOB PURPOSE: Briefly describe the overall purpose **or** function of the job

- To develop an integrated approach to the development of youth and young adult ministries informed by the vision of Christus Vivit in the North Side of the Archdiocese.
- To develop a Youth Ministry Leadership programme based on new practices arising from Christus Vivit.
- To recruit and support new Youth Ministry Leaders in the North Side of the Archdiocese.

Main Tasks

Scope of the Role

- Animating and working with others will be crucial, in particular significant work in team building with a view to building new local capacities to accompany young people on the journey of faith.
- To encourage parishes to sponsor young people to train for youth ministries.
- To identify key bases where engagement with young people can take place in the Archdiocese in collaboration with the Area Vicars.
- To collaborate with the Southside Youth Co-ordinator in offering diocesan training.
- To identify existing Youth Leaders in the North side of the Archdiocese network with them and supporting them.
- To form a support team for Youth Ministry Leaders in the North side.
- To develop outreach capacity through social media and online means.
- To organise pilgrimage experiences and build teams to lead.
- To further develop the Laudato Si Award for parishes, in conjunction with Mission and Ministry team members and Trocaire.
- To enable parishes to help young people engage in social action.
- To organise a yearly liturgical celebration of Youth Sunday on the feast of Christ the King with Southside Youth Coordinator.
- To liaise with movements such as Youth 2000, Net Ministries, Young Christian Workers, Jesus Youth and also ethnic chaplaincies and groups.

The above contains the main outline of duties. However, it is inevitable that tasks may arise which may not fall within the remit of the above list of main duties. Staff members are therefore required to respond with a flexible approach when ad hoc tasks arise which are not specifically covered in their job description. Should an additional responsibility become a regular part of a staff member’s job, the Job Description will be amended to reflect this.

JOBHOLDER ENTRY REQUIREMENTS: Identify the essential knowledge, skills and behaviours required.

Essential Qualifications	<ul style="list-style-type: none">• Must have a Higher Diploma or Masters’ degree in relevant pastoral theology• Experience of pastoral accompaniment of young people• Ability to communicate and relate well• IT skills and able to use social media platforms• Good organisational skills• Clean Driving Licence• Garda vetted
Desirable qualifications	<ul style="list-style-type: none">• Experience of training teams• Diploma or equivalent in Youth Ministry• Training in prayer skills and or spiritual accompaniment• Familiar with the vision of Christus Vivit and Synodal sharing• Familiar with the Building Hope process and the Archdiocesan Statement of Mission
Experience	<ul style="list-style-type: none">• Minimum of 2 years of experience working in a Church setting• At least one year of pastoral training
Skills	<ul style="list-style-type: none">• Ability to communicate well to a range of people in a parish setting• Excellent interpersonal and networking skills• Strong presentation and writing skills• Ability to lead groups and animate them• Good project management skills• Good knowledge of youth ministry resources• Good IT skills
Other	<ul style="list-style-type: none">• Ability to work flexible hours within the framework of 35 hours

KEY RELATIONSHIPS

Internal Moderator of the Curia Director for Mission and Ministry Mission and Ministry Team Members Diocesan Safeguarding Staff Diocesan Communications Staff Diocesan Administration Staff Safeguarding Co-Ordinator	External Vicar Foranes and Parish Priests Parish Pastoral Councils Parish Pastoral Team Members Parish Staff Youth Ministry Leaders Youth Ministry Volunteers Deaneries
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Benefits and Compensation

- Competitive salary DOE
- Non-contributory Pension
- Hybrid working
- Flexible working hours
- 20 days’ annual leave, holy day leave
- Death-in-Service and generous leave policies e.g., Sick leave, Maternity, Adoptive, Paternity.

Closing Date for applications: is 27th of September 2024. Applicants should send a covering letter along with curriculum vitae to the address or email: Cintia.mota@dublindiocese.ie The interviews are schedule to take place on the 10th of October 24 but we offer flexibility.